

**Board of Trustees
State Health Plan for Teachers and State Employees
Department of State Treasurer
October 28, 2015, Teleconference**

The teleconference of the Board of Trustees of the North Carolina State Health Plan for Teachers and State Employees was called to order at approximately 5:00 p.m. on Wednesday, October 28, 2015.

Members Participating:

Janet Cowell, Chair
Lee Roberts
Paul Cunningham, MD
V. Kim Hargett
Charles Johnson
Aaron McKethan
Bill Medlin
Genell Moore
Warren Newton, MD
David Rubin

State Health Plan and Department of Justice Staff: Mona Moon, Tom Friedman, Mark Collins, Tim Lassiter (Contractor), Lorraine Munk, Heather Freeman

Welcome

Janet Cowell, Chair, welcomed Board members and staff to the teleconference.

Agenda Item – Conflict of Interest Statement

In compliance with the requirements of Chapter 138A-15(e) of the State Government Ethics Act, Chair Cowell requested that members who have either an actual or perceived conflict of interest identify the conflict and refrain from discussion and voting in those matters as appropriate. No conflicts were noted.

Following a motion Mr. Medlin and seconded by Charles Johnson, the Board voted unanimously to move into executive session.

Agenda Item – Actuarial and Analytical & Health Benefits Consulting Services (Attachment 1)

Presented by Mark Collins, Financial Analyst

Mr. Collins provided background on the statutory requirements of the Actuarial and Analytical & Health Benefits Consulting Services Request for Proposal (RFP) and the terms of the current contract for these services. He reviewed the components of the new RFP, the bidders who responded to the RFP, and the evaluation process. Following comments and questions from the Board, Mr. Collins presented a recommendation to the Board. Following a motion by Dr. Newton and seconded by Dr. Rubin, the Board unanimously approved the selection of the vendor to provide Actuarial and Analytical & Health Benefits Consulting Services effective January 1, 2016.

Following a motion from Dr. Newton and seconded by Mr. Roberts, the Board voted unanimously to move into open session.

Agenda Item – Adjourn

The teleconference was adjourned at 5:38 p.m.



Janet Cowell, Chair